

## BA-PHALABORWA MUNICIPALITY



### OFFICE OF THE SENIOR MANAGER PLANNING AND DEVELOPMENT

## MEMORANDUM

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TO	:	MUNICIPAL MANAGER (ACTING)
	:	SENIOR MANAGER CORPORATE SERVICES
	:	MANAGER ADMINISTRATION
	:	MANAGER ICT
FROM	:	SENIOR MANAGER PLANNING AND DEVELOPMENT
ENQ	:	M.C MASHALE
REF	:	3/5/2
DATE	:	01 APRIL 2025
SUBJECT	:	REQUEST FOR PUBLISHING OF NOTICE-DRAFT BY-LAWS

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The matter indicated on the subject refers:

### 1. Background

The Department of Planning and Development is undergoing the due processes for drafting, public participating two by-laws; Control of Outdoor Advertising and Township and Rural Economies. The Municipality must public participate the development and implementation of the draft by-laws, in terms of Section 13 of the Local Government: Municipal Systems Act, 32 of 2000 read together with section 156 (2) & 162 of the Constitution of the Republic of South Africa, to all stakeholders and interested parties.

### 2. Purpose

The purpose is to request Corporate Services Department to publish a notice in our local newspapers, municipal official website and social media platforms.

### 3. Recommendations

- That the notice be published in the local newspaper.
- That the Corporate Services Department make provision for the notice document to be accessed in all municipal strategic areas (website, municipal offices, libraries, and Traditional Authorities.
- That the Communications Unit publish the notice on all official social media platforms.

#### **4. Conclusion**

Your aid in this regard will be highly appreciated.

Regards,

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**Mr. MC Mashale**  
**Manager Economic Development**

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**Date**

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**Ms. MJ Mogano**  
**Snr Manager Planning & Development**

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**Date**

**Recommendations:**

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**Ms. JB Selapyane**  
**Snr Manager Corporate Services**

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**Date**

**Recommendations:**

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**Ms. ME Mphachoe**  
**Municipal Manager (Acting)**

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**Date**